

St. Thomas Aquinas Fundraising Committee Meeting Minutes

Tuesday, October 22, 2024

Attendees: 13 Parents –Victoria Kuras, Melissa Gibson, Jayson Buck, Carol Caines, Courtney Unrah, Janice David, Carmen Signoretti, Danielle O'Neill, Junrey Montegrando, Ronald Hernandez, Vivienne Torpey, Christopher Chukwunta, Ifeoma Okafor

2 STA Staff – Anna Gomez, Christine McKee

Call to Order @ 6:03 by Victoria Kuras

Review of previous minutes: Approved by Courtney U. & Seconded by Vivienne T.

Financial Update by Janice D.

- Full financials & information still being transitioned from Ashley to Janice.
- Current Bank Balance (as of Oct 22/24): \$4,575.79
- Opening Balance Aug 31/24: \$5,144.60 -- Closing Balance Sept 30/24: \$3,358.48
- Revenue to date:
 - Scoop & Bake Fundraiser: \$2,534
 - Hot Lunch Booster & Subway: \$495
 - Hot Lunch Pizza Hut (upcoming this week): \$1,175
- Expenses to date:
 - Christmas Shop Purchases: \$2,597.31 (with another \$4000 upcoming)
- VOTE: For Janice D. & Melissa G. to be added to the accounts and Ashley L. to be removed from the accounts. -- APPROVED

Fundraisers:

- Scoop & Bake Dough
 - We made \$2,534 from all sales (online & in person).
 - 15 Muffin Dough leftover. Options for this:
 - Sell at Demo of Learning
 - Donate to school for either teacher use or Gr. 8 Leadership Team Fundraisers
 - 4 Doggie Dough leftover. The current plan is to bake these & sell at the Christmas shop as pet gifts. We are just waiting to hear back from AHS if there are any restrictions.
 - Oct 23 UPDATE: AHS responded & there is no issue with us baking the doggie dough & selling it. We just need to label it for dogs & include the ingredients.
- WEM Galaxyland
 - Booked for February 8, 2025 from 9:00am – 12:00pm. Attendees must arrive before 10:30am.
 - We will have 750 tickets available for sale for \$35 each. Our revenue if we sell all the tickets will be \$6,250.
 - There will be an option on the day of the event for attendees to purchase stay-all-day add-ons for \$15/ticket.

- Ticket sales will open November 4th. Victoria will be creating advertising items for this fundraiser.
- A virtual “ticket” will be emailed upon purchase to use as Christmas gift if desired. Physical tickets need to be used for the event.
- Physical tickets will be picked up from WEM on Jan 8th & distribution will be done following this.
- Christmas Market Update from Carmen S.
 - Theme – Candy Christmas. Flyers/Posters have been designed.
 - We have spent \$5,600 to date (last year approximately \$11,000 was spent in total)
 - Looking at purchasing poly bags for wrapping, like last year. An option was suggested to use colored paper bags as it would be cheaper. Carmen will look into this. We will also be contacting Co-op to donate more kids club reusable bags for the kids to bring their purchases home in.
 - Find out cost of printing flyers & envelopes.
 - When should we start asking for volunteers? ASAP – initial call for volunteers can be sent out. Sign up sheet at Demo of Learning. We also still need someone to coordinate all the volunteers.
 - Where will the shop be located? Depending on construction timeline of portables we may be able to use one of the new portables like last year. Backup location to be determined.
 - Dedicated volunteers at Cash table: Sarah P & Carol’s mom will be volunteering for the full week.
 - Angel Fund Kids: Last year we helped about 10 kids who could not afford to shop, participate in the Christmas shop.
 - VOTE: Are we willing to do this again this year? -- APPROVED
 - Schedule grid for classes to come shop needs to be completed.

Healthy Hunger:

- September’s Subway/Booster Juice HH made \$495.
- October’s Pizza Hut HH made \$1,175.
- 15 Grade 8’s in the Leadership Program will be assisting with delivery this week. Courtney will be meeting with them on Friday before Hot Lunch to discuss what is needed from them.
- Are there any “Angel Kids” who we can support with hot lunch? Anna will get us a list.
 - VOTE: Provide Angel Kids with Hot Lunch? -- APPROVED

Principal Request

- Edmonton Catholic Schools Foundation – Dreams for Kids Campaign
 - ECS Foundation is hosting their annual "Dreams for Kids" campaign, which raises funds to support children and youth attending Edmonton Catholic Schools. Please go to www.ecsfoundation.ca for more information.
 - VOTE: Should we donate the proceeds of 1 day of Healthy Hunger funds to the Dreams for Kids campaign? -- Approved to Donate December’s Healthy Hunger proceeds.
 - An email will be sent advising parents of this change of allocation of funds.

Evening Sports Program

- This is a volunteer parent-led sports program for kids from our school (grade 2 and older) who would like to learn more about different sports and improve their skills.
- Details are being finalized for this program.
- Once/month; free to STA kids; online sign-up required; parent needs to stay in the building with their child, it is not a drop-off program.
- We are still waiting for confirmation on insurance coverage. November booking will be made & hopefully everything comes through before then. STAFC will cover the gym rental fee of \$10.75/hr.
- Volunteers will be required to help.
- We will need to request use of the school's equipment.
- VOTE: Offer this evening program? – APPROVED
Tentatively book November date? – APPROVED

Next Meetings Scheduled for:

- Tuesday, November 19th @ 6pm
- Tuesday, December 17th @ 6pm

Meeting was adjourned at: 7:29pm